



MONARCH PLACE and MONARCH TRAINING INSTITUTE: CODE OF CONDUCT

Welcome to Monarch Place and Monarch Training Institute: a community meeting and conferencing center. People from many different fields and professions share this environment. In order to ensure that it is a safe and comfortable space for all members of the community, we have listed a few guidelines below. We hope you enjoy your visit!

The following activities are not permitted on the campus of Monarch Place/Institute:

1. Physically or verbally threatening or harassing any person in any way.
2. Using sexually explicit language, obscene gestures or racial, religious or ethnic slurs that are likely to upset or disturb the peace of staff, clients, volunteers or visitors.
3. Engaging in sexual behavior.
4. Stealing, defacing, damaging, or destroying property.
5. Possession, use, or sale of illegal drugs, weapons or contraband.
6. Possession or consumption of alcohol is prohibited unless prior arrangements have been made specific to individual events at the Institute.
7. Eating or drinking in the Common Areas.
8. Soliciting, for any purpose, including asking for money, contributions or donations unless such activity has been approved by the Administration.
9. Assembling for the purpose of disturbing the public peace.
10. Committing any unlawful act.
11. Fighting, annoying others through noisy or boisterous activities, or in any other way creating a disturbance which is disruptive or dangerous to others or the business activities of Monarch Place.
12. Running, skating, rollerblading, skateboarding, bicycling, or otherwise obstructing or interfering with the free flow of pedestrian traffic.
13. Bringing bicycles or shopping carts into Monarch Place.
14. Throwing, discarding, or depositing any paper, glass or other matter of any kind except in designated trash receptacles.
15. Failing to be fully clothed or wearing apparel that is likely to provoke a disturbance or embroil other groups or the general public in open conflict.
16. Bringing animals onto the property, with the exception of animals in the company of, and trained to assist, physically challenged persons.
17. Posting or distributing flyers or notices without prior approval from the Administration.
18. Use of camera equipment unless such activity has been approved by the Administration.
19. Smoking other than in designated smoking areas.
20. Use of scents including but not limited to chemical, perfumes, candles, and incense.
21. Sleeping and overnight stays.
22. Using Monarch Place or Institute facilities for other than their intended purpose.
23. Leaving personal property unattended.

**Failure to comply with Code of Conduct will result in expulsion
from the building and campus by a staff member.**

(4/2010)